

EUROPEAN FORMAT
FOR THE CURRICULUM
VITAE



PERSONAL INFORMATIONS

Name and surname

PAOLA ZANELLATI

Address

[REDACTED]

Study

[REDACTED]

Phone

[REDACTED]

Site

www.paolazanellati.it

E-mail

[REDACTED]

Nationality

Italian

Date of birth

[REDACTED]

WORKING EXPERIENCE

- At your place
- Name of the employer
- Kind of employment

Currently

Freelance Consultant and GDPR Training - Data Protection

Data Protection Officer (DPO) in private companies in the hotel, healthcare and multiservice sectors.

Data Protection Officer (RPD) at the Piedmontese Alpine Speleological Rescue

Privacy Officer - Registered in Reg. N. CDP_412 TUV ITALIA srl

FEDERPRIVACY member

Drafting of Company Regulations

Drafting of Company Policy for electronic tools

WORKING EXPERIENCE

- At your place
- Name and address of the employer
- Type of business or sector
- Kind of employment
- Main duties and responsibilities

May 2008 / April 2018

CM SERVICE srl - Rivoli (TO)

Labor Consultancy Firm

Indefinite period

Personnel Administration - Privacy Consultancy

Payroll and Contribution Management

Placement - Declarations 770 - CU forms - Inail self-assessments

Privacy Law - Dismissals and Trade Union Bargaining

WORKING EXPERIENCE

- At your place
- Name and address of the employer
- Type of business or sector
- Kind of employment
- Main duties and responsibilities

From April 2007 to April 2008

INDUSTRIAL UNION OF TURIN

Business Association

Indefinite period

Personnel Administration - Labor consultancy

Payroll and Contribution Management

Placement - Declarations 770 - CU forms - Inail self-assessments

WORKING EXPERIENCE

- At your place
- Name and address of the employer
- Type of business or sector
- Kind of employment
- Main duties and responsibilities

From April 1998 to March 2007

CONSORZIO ICS – IMPRESE COOPERATIVE SOCIALI - Turin

Consortium of Social Cooperatives

Indefinite period

Human Resources Manager - Internal Privacy Manager

Payroll and Contribution Management - Social Cooperative Regulations

Placement - Declarations 770 - CU forms - Inail self-assessments

Drafting of the LSU Project with the Ministry of Labor and Social Policies

Agreements with the Regione Piemonte for the Employment of Workers belonging to Law

381/91

WORKING EXPERIENCE

- At your place
- Name and address of the employer
- Type of business or sector
- Kind of employment
- Main duties and responsibilities

From April 1991 to March 1998

STUDIO ALTOVINO in Turin

Labor Consultancy Firm

Indefinite period

Personnel Administration - Labor consultancy

Payroll and Contribution Management

Placement - Declarations 770 - CU forms - Inail self-assessments

EDUCATION AND TRAINING

- Date June 1989
- Name and type of education or training institution IIS "Ettore Majorana" di Moncalieri
Corporate Expert Correspondent in Foreign Languages High school
- Main subjects / professional skills covered by the study
• Qualification awarded Bachelor's Degree in Business Sciences - Human Resource Management
- Level in national classification (if appropriate)

PERSONAL SKILLS AND COMPETENCES

Acquired in the course of life and career but not necessarily recognized by official certificates and diplomas.

Course in programmer analyst and information systems
TUV ITALIA srl "Privacy officer" certification
Rspp certification (module a, module b, module c)
Federprivacy master "privacy officer" 48th edition rome
Short Master in Gdpr and Personnel Management
Knowledge of payroll programs inaz - cl system - hr sap

Drafting of the Socially Useful Works Project (LSU) - Ministry of Labor and Social Policies - Third Sector Forum;
Stipulates agreements with the Regione Piemonte for the employment of disadvantaged workers belonging to Law 381/91;

Contracts for the transfer of the employment relationship pursuant - art. 2112 of the Italian Civil Code.

Dismissal agreements and consensual termination

Teacher for interprofessional funds - teaching courses held:

id 132 and 1 - privacy management title - 20 hours
id 64 and 1 - drafting of the privacy organizational model - 8 hours
id 93 and 1 - protection of privacy and special data - 16 hours
id 57 and 2 - privacy management and information protection - 16 hours
id 87 ed 1 - gdpr course: code for the protection of privacy - 16 hours
id 88 ed 1 - gdpr course: data security - biometrics and internet - 40 hours
id 214127 - gdpr privacy project for chc torino srl - 26 hours
id 1905015 - business process system and privacy protection - 25 hours
id 1905026 - management of privacy processes and risk analysis - 23 hours
id 1906865 - improvement of business processes and privacy - 26 hours
17/11/2021- gdpr-personnel management-remote checks of workers - 3 hours

Drafting and publication of articles on the newspapers

Digital agenda - Cybersecurity360

<https://www.cybersecurity360.it/giornalista/paola-zanellati/>

December 20, 2019- Sms marketing and GDPR: rules and practical advice for the correct processing of personal data

February 7, 2020- Assessment and prevention of privacy risk: obligations between gdpr and legislative decree 231/2001

March 31, 2020- Online contacts in e-commerce activities: rules and obligations for compliance with the gdpr

April 2, 2020- The GDPR in insurance agencies: rules for the collection and processing of data

May 6, 2020- Privacy compliance for emergency management and resumption of work: guidelines

June 26, 2020- IoT and GDPR: how to reconcile innovation with data security

January 13, 2021- GDPR and Brexit: what changes for data transfer with the UK leaving the EU

April 12, 2021- Video surveillance cameras: accountability rules and data minimization.

June 25, 2021- Biometric data and Privacy, this is how they should be treated in the workplace

December 30, 2021- APP and GDPR all the legal aspects to be considered in data processing

NATIVE LANGUAGE

Italian

OTHER LANGUAGE

ENGLISH FRENCH

- Reading ability
- Writing skills
- Oral expression skills

Good Good

Good Good

Good Good

FURTHER INFORMATION

Excellent propensity for team work - Problem Solving -
Coordination of People and Projects in order to achieve the intended goal

I authorize the processing of personal data pursuant to European Regulation 679/2016.